



June 2026

Dear Principal and New Metrics Lead,

Central to our New Metrics efforts is our ambition to influence systemic change and the broadening of 'what learning counts' in high-stakes transitions. Participation in the Matching for Success (MFS) research project is important to drive these efforts.

If your school intends to issue credentials to Year 11 or Year 12 students, we strongly encourage involvement.

HOW TO BE INVOLVED

Please follow these instructions to participate in MFS. Links are provided throughout to take you to corresponding detailed instructions.

1. Confirm intention to participate

If you have not yet confirmed your school's intention to participate, please do so by contacting us at new-metrics@unimelb.edu.au

2. Start planning for specific Year 11 or Year 12 students

All students who are expected to receive a senior secondary Australian Learner Competency Credential (ALCC) are eligible to participate in the MFS research project.

ACTION BY AUGUST 3:

- Determine which students will be included and [identify them on Ruby](#).

3. Manage consents for research participation

Participating students and their parent/carer must be informed about how the assessments will be used in the research. A parent/carer must also give consent for their child's data to be included, along with confirmation of the child's assent. Teachers' consents will also be requested for their participation in this research and to invite them to an optional survey/focus group discussion.

Please note: the University is unable to include a student's data in MFS research without consent.

ACTION BY SEPTEMBER 18:

- Review and action the [instructions for teacher consents](#)
- Review and action the [instructions for parent/carers and student consents](#)
- Once parent/carers permissions are confirmed, [update receipt of this consent](#) and the additional details in Ruby.

4. Conducting assessments

The assessment requirements for the MFS research are the same as the credentialing requirements. No additional assessment is required.

Ensure all assessments that go towards a credential are conducted by **September 18**.

Support

If you have any questions or require technical assistance regarding the Matching for Success research project, please feel free to contact the Melbourne Metrics team at: matching-help@unimelb.edu.au.

Kind regards

Angela Pollock
Director, Research-Practice Partnerships
Melbourne Metrics
Faculty of Education, University of Melbourne

Appendix A: Identify students you plan to include in the Matching for Success research project

- **STEP 1.** To identify the students you intend to include in this research, click the 'Manage schools' tab on Ruby and select 'Extra Purposes'. Your school has already told us you intend to participate in the research, so you should see 'Matching for Success project' as a purpose group.
- **STEP 2.** Under 'Matching for Success project', click 'View students'. Use the 'Add existing students' button to populate this purpose group. You can add individual students, or add whole classes or year levels, using the filters available.
- **STEP 3.** Review the list of students added to this purpose group. The total number of students will be shown at the bottom of the screen.

Note: This Ruby function is available in Ruby coordinator accounts only.

A screenshot of what this looks like on Ruby:

The screenshot shows the Ruby interface for managing extra purposes. The left sidebar has a 'Manage schools' tab and an 'Extra purposes' tab. The main content area is titled 'Extra purposes' and shows a 'Matching for Success project' section. This section has a 'View students' button and an 'Add existing students' button. Below this is a table of students with columns for Actions, Surname, First Name, Gender, Date of birth, USI, Year 12 student number/identifier, Student personal email, and MFS project consent?.

Actions	Surname	First Name	Gender	Date of birth	USI	Year 12 student number/identifier	Student personal email	MFS project consent?
☐	Alice	Raina	Female	2018-05-14		1234567890A		Yes
☐	Student 3	Demo	Female					

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Appendix B: Collecting teachers' consent

Teachers' consents will be requested for their participation in this research and to invite them to an optional survey/focus group discussion. Once you have confirmed which teachers are assessing the students who are participating in the Matching for Success research, please copy the suggested text provided below (or adapt it as needed) and send to them. Please ensure the embedded permission link is included. Teachers can access the plain language statement describing the research and their participation within the permission link.

Our school is participating in the University of Melbourne's *Matching for Success* research project. This project aims to explore the utility of new metrics and learner profiles in tertiary admissions processes.

The University has developed validated assessment instruments and approaches that assess learners on the complex competencies they arguably need to thrive in a modern world. This research project aims to understand how such assessments might be used to enhance, complement or replace existing tertiary admissions processes.

Our school has identified that you will be conducting assessments of Year 11 and/or 12 students that can contribute to this research.

It is a University requirement that teachers whose assessments contribute to the research give their consent. Please [review the details of the research and provide your consent online here](#) by the **18 September 2026**.

If you have any questions or would like to find out more about the research, please contact Dr Nafisa Awwal (n.awwal@unimelb.edu.au) or Dr Farhan Azim (farhan.azim@unimelb.edu.au). Please do not hesitate to speak with the school if you would prefer not to be included in this project.

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Appendix C: Collecting student and parent/carers consent

In the manner you would typically seek parent/guardian permissions (e.g., via your school portal, for excursions, IT agreements etc.) prepare consent requests for parents/carers of the students you have identified for participation in Matching for Success.

Use the text below (or adapt it as needed) to explain the research project, ensuring the embedded Plain Language Statement (PLS) link is included. Importantly, the consent requests will need to ask for:

- A personal email address for the student, so that the student can be contacted post-Year 12 for optional continued participation in the research.
- Acknowledgement that the student has consented to participation.
- Acknowledgement of the parent/carers consent

Our school is participating in the University of Melbourne's *Matching for Success* research project. This project aims to explore the utility of new metrics and learner profiles in tertiary admissions processes.

The University has developed validated assessment instruments and approaches that assess learners on a range of complex competencies students need to thrive in a modern world (e.g., communication, collaboration, agency in learning, quality thinking). This research project aims to understand how such assessments might be used to enhance, complement or replace existing tertiary admissions processes in the future.

Participating teachers will complete online assessments of students, drawing from their everyday knowledge of the students. They will not need to change what they do or how they interact with you (your child) to use the assessments.

You will also be requested to provide a personal email address (optional) for the student so that they can be contacted post-Year 12 for optional continued participation.

It is a requirement from the University that consent is collected from parents/guardians and students whose assessments will contribute to the research. We ask that you please consider [what this research involves](#) and you and your child together provide consent by **18 September 2026**.

If you have any questions or would like to find out more about the research, please contact Dr Nafisa Awwal (n.awwal@unimelb.edu.au) or Dr Farhan Azim (farhan.azim@unimelb.edu.au). Please do not hesitate to speak with the school if you would prefer not to be included in this project.

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Appendix D: Providing consent and additional details for individual students on Ruby

This Ruby function is available in Ruby coordinator accounts only. To add receipt of consents and additional details for individual students please go to Manage Schools > Extra Purposes, then click “View students” under the Matching for Success project. You will see a list of all students who have been added to the Matching for Success project.

The screenshot shows the Ruby interface with the 'Extra purposes' section selected. The 'Matching for Success project' button is highlighted with a green box and an orange arrow. Below it, the 'Matching for Success project' table is visible, showing a list of students with columns for Surname, First Name, Gender, Date of birth, USI, Year 12 student number/identifier, Student personal email, and MFS project consent?.

Actions	Surname	First Name	Gender	Date of birth	USI	Year 12 student number/identifier	Student personal email	MFS project consent?
 	Alice	Raina	Female	2018-05-14		1234567890A		Yes
 	Student 1	Demo	Male					
 	Student 2	Demo	Female					
 	Student 3	Demo	Female					

Click the Edit button next to a student’s name, then fill in the student’s additional details (Date of Birth, USI, student number/identifier, personal email, and MFS research consent) in that row.

The screenshot shows the 'Matching for Success project' table. The 'Edit' button next to 'Student 1' is highlighted with an orange arrow.

Actions	Surname	First Name	Gender	Date of birth	USI	Year 12 student number/identifier	Student personal email	MFS project consent?
 	Alice	Raina	Female	2018-05-14		1234567890A		Yes
 	Student 1	Demo	Male					
 	Student 2	Demo	Female					
 	Student 3	Demo	Female					

Once you have entered the details, click the Save button (the tick icon).

Matching for Success project

Batch update student additional details

Add existing students

Search...

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Select more fields

Actions	Surname %	First Name %	Gender	Date of birth	USI	Year 12 student number/identifier	Student personal email	MIS project consent?
	Alice	Raina	Female	2018-05-14		1234567890A		Yes
	Student 1	Demo	Male Female Other	09/06/2010	XX1412YY13	14867E247DX	demo1tu@demo.edu.au	Yes No
	Student 2	Demo	Female					
	Student 3	Demo	Female					

Total: 4

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